

**Board of Education Regular Meeting
May 15, 2012
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Brian Swope, President
Scott Bunting, Vice President
Lee Eppley
Anne Hoffer
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS

May 15, 2012
Regular Board Meeting – 5:30 p.m.

A.	CALL TO ORDER – President		
B.	PLEDGE OF ALLEGIANCE		
C.	ROLL CALL – Jolene Carter	Page	1
D.	INTRODUCTION OF GUESTS	Page	1
	Dr. William Stewart		
	Harley Rider		
	Bradley Suciu		
	Jeffrey Suciu		
	Matthew Thompson		
E.	ZEA PRESENTATIONS/COMMENTS		
F.	REPORT OF BOARD OF EDUCATION		
	1. Approval of Minutes	Page	1
	LEGISLATIVE AND OTHER TOPICS		
	PUBLIC PARTICIPATION		
G.	REPORT OF TREASURER OF THE BOARD OF EDUCATION – Jolene Carter		
	1. April Financial Reports	Page	1
	2. Reconciliations	Page	1
	3. Donations	Page	2
	4. Appropriation Changes/Additional Appropriations	Page	2
	5. Five Year Forecast	Page	2
H.	SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin		
	PERSONNEL RECOMMENDATIONS		
	1. Employment - Administrative	Page	3
	2. Employment - Certificated	Page	3
	3. Resignation – CORE Teacher Leader	Page	4
	4. Zanesville Community School – Summer School	Page	4
	5. Family Medical Leave of Absence - Certificated	Page	5

TABLE OF CONTENTS

May 15, 2012

Regular Board Meeting – 5:30 p.m.

H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin PERSONNEL RECOMMENDATIONS (CONTINUED)

6. Summer Intervention Programs	Page	5
7. Extended Time – Zanesville Community School	Page	7
8. After School Detention	Page	7
9. Unpaid Leaves of Absence	Page	7
10. Summer Custodial	Page	7

H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin BUSINESS RECOMMENDATIONS

11. Employment – School Dentist	Page	8
12. Agreement between ZCS and RFG Associates, Inc.	Page	8
13. Agreement between ZCS and Muskingum Valley Educational Service Center – Professional Development Support	Page	9
14. Healthcare Process Consulting, Inc. Agreement.....	Page	9
15. Attendance at Meetings/Events.....	Page	9

H. SUPERINTENDENT’S RECOMMENDATION – Terry Martin OTHER RECOMMENDATIONS

16. Policy Items for adoption.....	Page	15
------------------------------------	------	----

I. REPORT/DISCUSSION ITEMS

Page	15
------	----

J. CLOSING COMMENTS

Page	15
------	----

K. EXECUTIVE SESSION.....

Page	15
------	----

L. MEETING ADJOURNMENT.....

Page	16
------	----

C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST –

Dr. William Stewart
Harley Rider
Bradley Suciu
Jeffrey Suciu
Matthew Thompson

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting on April 17, 2012.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. April Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for April:

General
Payroll

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter
(continued)**

4. Donations

Approve a donation of \$100 to the ZHS band program from Cabin Creek Musical Instruments in memory of Steven Sayre.

5. Appropriation Changes/Additional Appropriations

General	001	350,000.00	To update for current yr rev/exp
Bond Retirement	002		To update for current yr rev/exp
Special Trust	007	2,500.00	To update for current yr rev/exp
USS Funds	009	100.00	To update for current yr rev/exp
Rotary Funds	014	75,000.00	To update for current yr rev/exp
PSS Funds	018	15,000.00	To update for current yr rev/exp
Misc. Grant	019	1,500.00	To update for current yr rev/exp
Staff Funds	022	625.00	To update for current yr rev/exp
Maintenance	034	100,000.00	To update for current yr rev/exp
Student Activities	200	4,500.00	To update for current yr rev/exp
Student Activities	300	10,000.00	To update for current yr rev/exp
Title VIB	516	(14,825.25)	Revised allocation
School Improvement	536	104,012.73	Revised allocation
Title I	572	6,950.28	Revised allocation
Title IIA	590	8,814.81	Revised allocation

6. Five Year Forecast

Approve the five year forecast for the period July 1, 2011 through June 30, 2016.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

1. Employment – Administrative

Approve the transfer of Steve Foreman, Principal at John McIntire Elementary (11 month position) to Director of Title I/Special Programs (12 month position), effective August 1, 2012. This transfer will be effective August 1, 2012. Salary to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Employment - Certificated

Approve the following certificated personnel for the 2012-2013 school year pending appropriate certification requirements and background checks.

Aubrey Dollings – Guidance Counselor at Zanesville High School

Experience: 0 **College:** Ohio University (MA)
Effective Date: 8/17/12 **Amount:** \$33,799

Courtney Kerns – Guidance Counselor at Zanesville High School

Experience: 0 **College:** California University of Pennsylvania (MA+45)
Effective Date: 8/17/12 **Amount:** \$ 40,291

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

3. Resignations – CORE Teacher Leader

Accept the resignations of the following individuals, as CORE Teacher Leaders, effective for the school year 2012-2013. Reason for the resignations is personal.

Madge Aronhalt
Kathy Clapper
Jim McCullough
Jodi Riggle

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

4. Zanesville Community School – Summer School

Approve Phillip France as a summer school teacher from June 4, 2012 to June 29, 2012. The rate of pay will be \$25 per hour, maximum of 4 hours per day, paid through Zanesville Community School funds.

Approve Carrie Bunting as a summer school teacher from June 4, 2012 to June 29, 2012. The rate of pay will be \$25 per hour, maximum of 4 hours per day, paid through Zanesville Community School funds.

Approve Howard Twiggs as an OGT intervention teacher and proctor from June 18, 2012 to June 29, 2012. The rate of pay will be \$25 per hour, maximum of 4 hours per day, paid through Zanesville Community School funds.

Approve Jenny Williams as an OGT intervention teacher and proctor from June 18, 2012 to June 29, 2012. The rate of pay will be \$25 per hour, maximum of 4 hours per day, paid through Zanesville Community School funds.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

5. Family Medical Leave of Absence – Certificated

Approve a family medical leave of absence, paid and unpaid, for Natasha A. Woerner, Teacher at Zanesville High School, effective February 13, 2012 through May 7, 2012. Leave of absence due to birth of a baby.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

6. Summer Intervention Programs

Approve the following staff for the 2012 summer intervention programs:

Summer Intervention Teachers 21st Century Community Learning Center

Staff Member	Contract Dates	Program
Jim Baker	16 Days - June 4-29	Intervention Grades 3-6
Autumn Wilden	16 Days - June 4-29	Intervention Grades 3-6
Lois Frame	16 Days - June 4-29	Intervention Grades 3-6
Trevor Myers	16 Days - June 4-29	Intervention Grades 3-6
Jan Rawlins	16 Days - June 4-29	Intervention Grades 3-6
Summer Bendle	11 Days – June 4-29	Intervention Grades 3-6
Cindy Martin	11 Days – June 4-29	Intervention Grades 3-6
Hillary Starner	11 Days – June 4-29	Intervention Grades 3-6

Summer Intervention Aides 21st Century Community Learning Center

Aide	Contract Dates	Program
Kathy Anderson	20 Days - June 4-29	Intervention Grades 3-6
Sally Haser	20 Days - June 4-29	Intervention Grades 3-6
Kathy Foster	20 Days - June 4-29	Intervention Grades 3-6
Lou Ann Baker	20 Days - June 4-29	Intervention Grades 3-6
Diana Martin	20 Days - June 4-29	Intervention Grades 3-6
Trish Morgan	20 Days - June 4-29	Intervention Grades 3-6
Flo Atkins	20 Days - June 4-29	Intervention Grades 3-6

Summer Intervention Teacher Grades 3 through 6

Teacher	Contract Dates	Program
Karen McKee	June 4 -15	Intervention Grades 3-6
Hillary Starner	June 4 -15	Intervention Grades 3-6
Marsha Thompson	June 4 -15	Intervention Grades 3-6

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Summer Intervention Programs (continued)

Summer Intervention Teacher Aide Grades 3 through 6

Aide	Contract Dates	Program
Steve Shackelford	June 4-15	Intervention Grades 3-6

Summer Intervention Teachers Zanesville High School

Staff Member	Contract Dates	Program
Steve Dodge (Math)	June 13-19 with OGT administered June 19	Secondary Math Intervention
Adam Dollings (Science)	June 20-26 with OGT administered June 26	Secondary Science Intervention
Chris Miller (Social Studies)	June 21-27 with OGT administered June 27	Secondary Social Studies Intervention

Summer Intervention ZHS Aide

Jane Burns	June 13-19 8:00 a.m. – 12:00 Noon June 20-26 8:00 a.m. - 12:00 Noon June 21-27 12:00 Noon – 3:30 p.m.	Summer Intervention for Math, Science, Social Studies
------------	---	---

Kindergarten/Grade One Intervention

Wendy Rice	June 4 – 15	In-coming Kindergarten
Heather Ward	June 4 – 15	In-coming Kindergarten
Pam McCullough	June 4 – 15	In-coming Kindergarten
Kristen Hoffer	June 4 – 15	In-coming Kindergarten
Inzie Reynolds	June 4 – 15	Intervention k-1
Melissa Nelson	June 4 – 15	Intervention k-1
Sarah Gantzer	June 4 – 15	Intervention k-1

Summer Intervention Substitute Teachers

Sarah Gantzer	Sharon Ambrose	Katie Garrett-Sites
Wilma Jean Hayes	Maria Fink	Tricia English
Jolene Rouch	Stacey McKee	Jane Burns
Chad Jackson	Kelly McCoy	Karen McKee

Summer Intervention Substitute Aides

Pam Detty	Peggy Miller	Gayla Ware
Steve Shackelford		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

7. Extended Time – Zanesville Community School

Approve Marsha Hutchinson, Zanesville Community Preschool for extended time, effective June 18, 2012 through August 6, 2016. The extended time request is not to exceed 150 hours. Employment will be based on prior approval by James Wilson, Principal.

Approve Shelly Humphrey, Secretary for the Zanesville Community High School for EMIS/ESIS data entry, for extended time, effective June 18, 2012 through August 6, 2012, not to exceed 250 hours. Employment will be based on prior approval by James Wilson, Principal. Funding provided by Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

8. After School Detention – Zanesville High School

Approve Teresa Zachariah to serve as an additional supervisor for the after school detention at Zanesville High School effective for the 2011-2012 school year. Salary to be \$12.50 per day.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

9. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

Name	Date of Unpaid Leaves	Total Days
Axline, Darla	4/2, 4/3, 4/4 & 4/23	4 days
Evans, Christine	4/24, 4/25, 4/26, 4/27	4 days
Hudson, Lori	4/4 & 4/5	2 days
Magelaner, Katherine	4/25 (½ day)	½ day
McGee, Mary	4/2/12	1 day
O’Brien, Shannon	4/2, 4/23 (½)	1½ day
Salsbury, Jennifer	4/4 & 4/5, 4/16, 4/17, 4/18	5 days
Shannon, Lisa	4/16 (½), 4/18, 4/19	2½ days
Wahl, Jennifer	4/19	1 day

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

10. Summer Custodial

Approve the following custodians, as and when needed, for the summer of 2012. Rate of pay will be \$8.00 per hour.

Billie Bagley	Jason Bland	Chad Bleakney	Jim Brookover
Jaren Cooper	Rick Foraker	Jake Huey	Mike Lynn
Coulten Maxwell	Jordan Paul	Jordan Ransom	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

11. Employment – School Dentist

Approve Dr. Robert L. Curry, DDS, to work eighteen (18) days from the period of September 1, 2012, through May 31, 2013, as school dentist at the rate of \$200 for each day of dental service (total cost of \$3,600). Dental services to be provided to include fillings, sealants, extractions, dental examinations, anesthetic, x-ray, crowns review of records, and monitoring of Dental Hygienist cleanings, fluoride treatment, and sealants. Work to be conducted in the Zanesville City Schools Mobile Dental Unit. Days of work will be cooperatively scheduled in cooperation with the Dental Hygienist.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

12. Agreement between Zanesville City Schools and RFG Associates, Inc.

BE IT RESOLVED, to enter into an agreement with RFG Associates and the Zanesville Board of Education for supporting the middle School 21st Century Grant if funded. Support will be in assisting in writing and providing external evaluation services over the course of the grant for fees of \$4,000 for years 2 and 4. 6% yearly of the awarded funding for support of assisting in writing and re-applying will be awarded if grant is funded. If the grant is not funded no fees will be due.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

13. Agreement between Zanesville City Schools and the Muskingum Valley Educational Service Center – Professional Development Support

BE IT RESOLVED, to enter into agreements with the Muskingum Valley Educational Service Center with the following contract for 2012-2013 be approved for Curriculum, Instruction, and Assessment in the following areas:

Opening day professional development, Lead Literacy Team, Daily 5/Café/Writing Workshop-Coaching and professional development (elementary buildings), Content Literacy (elementary buildings), Math Standards (middle school), English Language Art Standards (middle school), Unit Development (ZHS), Professional development Series 4 days (ZHS), APEX 15 seats (ZHS).

Total cost \$53,098.50. Federal district school improvement and RttT funds will be used.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

14. Healthcare Process Consulting, Inc. Agreement

Approve the annual agreement with Healthcare Process Consulting, Inc. to provide assistance to the district in managing its Ohio School Medicaid Program in order to procure Medicaid reimbursement for Medicaid eligible services for fiscal year 2012-13 at a rate of \$17,500.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

15. Attendance at Meetings/Events

Approval be granted for the following individuals to attend professional meetings:

Employee Name	School Name	Absence Reason	Days	Date
Archer, Charles	Administration	Marzano	4/17/2012	½ AM
Archer, Charles	Administration	Prof Development	4/19/2012	1 day
Archer, Charles	Administration	Prof Development	4/20/2012	1 day
Aronhalt, David	Zanesville High School	Athletics	4/24/2012	1 day
Aronhalt, David	Zanesville High School	Athletics	4/25/2012	1 day

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	School Name	Absence Reason	Days	Date
Aronhalt, David	Zanesville High School	Athletics	4/26/2012	1 day
Aronhalt, David	Zanesville High School	Athletics	4/27/2012	1 day
Aronhalt, Madge	Zane Grey Elementary	Marzano	4/2/2012	½ AM
Axline, Darla	Zanesville High School	Marzano	4/20/2012	½ PM
Balderson, Lisa	Zanesville High School	Marzano	4/16/2012	½ PM
Baldwin, Eric	Zanesville Middle School	Prof Development	4/5/2012	1 day
Baldwin, Kristie	John McIntire Elementary	Marzano	4/2/2012	½ PM
Balo, David	Zanesville Middle School	Marzano	4/17/2012	½ AM
Bates, Mary	Zanesville Middle School	Marzano	4/17/2012	½ AM
Biddle, Wendy	John McIntire Elementary	Marzano	4/2/2012	½ PM
Buchanan, Libby	Zanesville High School	Marzano	4/20/2012	½ PM
Buchanan, Libby	Zanesville High School	New Tech	4/23/2012	1 day
Buchanan, Libby	Zanesville High School	New Tech	4/24/2012	1 day
Clapper, Kath	Zane Grey Elementary	Literacy Leadership	4/17/2012	1 day
Conley, Jodi	John McIntire Elementary	Marzano	4/4/2012	½ AM
Cook, Roger	Zanesville High School	Field Trip	4/18/2012	1 day
Cottrill, Kacey	Zanesville Middle School	Prof Development	4/4/2012	1 day
Cultice, Trudy	John McIntire Elementary	Marzano	4/2/2012	½ PM
Derry, Katrina	Zanesville High School	Marzano	4/16/2012	½ AM
Dollings, Adam	Zanesville High School	Marzano	4/16/2012	½ AM
Downard, Harry	Zanesville High School	Marzano	4/20/2012	½ PM
Dumolt, Marion	Zanesville High School	Miscellaneous Conference	4/16/2012	1 day
Emmert, Michael	Zane Grey Elementary	Marzano	4/2/2012	½ PM
Flick-Grandstaff, Sarah	Zanesville High School	Marzano	4/20/2012	PM
Fowls, Judy	Zanesville High School	Marzano	4/16/2012	½ AM
France, Lauren	National Road Elementary	Literacy Leadership	4/17/2012	1 day
Gardner, Jere	John McIntire Elementary	Marzano	4/4/2012	½ AM
Gardner, Jere	John McIntire Elementary	Miscellaneous Conference	4/20/2012	½ PM
Gifford, Debborah	Zanesville High School	Marzano	4/16/2012	½ AM
Graham, Sue	Zanesville High School	Marzano	4/17/2012	½ AM
Grandstaff, Chad	Zanesville High School	Marzano	4/16/2012	½ AM
Grandstaff, Chad	Zanesville High School	Athletics	4/19/2012	1 day
Grandstaff, Chad	Zanesville High School	Athletics	4/20/2012	1 day
Gray, Christine	National Road Elementary	Literacy Leadership	4/17/2012	1 day

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	School Name	Absence Reason	Days	Date
Guinsler, Beverly	Zanesville Middle School	Field Trip	4/17/2012	1 day
Guinsler, Beverly	Zanesville Middle School	Miscellaneous Conference	4/27/2012	1 day
Harlan, Benjamin	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Harlan, Benjamin	Zanesville High School	New Tech	4/18/2012	1 day
Haudenchild, Candace	Zanesville High School	Marzano	4/17/2012	½ AM
Haven, Mark	Zanesville High School	Marzano	4/16/2012	½ AM
Haynes, Catherine	John McIntire Elementary	Marzano	4/2/2012	½ AM
Haynes, Catherine	John McIntire Elementary	Literacy Leadership	4/17/2012	1 day
Heagen, James	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Heagen, James	Zanesville High School	Marzano	4/17/2012	½ AM
Heagen, James	Zanesville High School	New Tech	4/18/2012	1 day
Heagen, James	Zanesville High School	Athletics	4/20/2012	1 day
Hecker, Sarah	National Road Elementary	Miscellaneous Conference	4/25/2012	1 day
Heins, Katherin	Zane Grey Elementary	Literacy Leadership	4/17/2012	1 day
Heins, Katherin	Zane Grey Elementary	Reading Recovery Conf.	4/19/2012	½ AM
Hickman, Lori	John McIntire Elementary	Marzano	4/2/2012	½ PM
Hodges, Jane	Zane Grey Elementary	Prof Development	4/17/2012	1 Day
Hudson, Lori	Zanesville High School	Marzano	4/20/2012	½ AM
Hudson, Lori	Zanesville High School	New Tech	4/23/2012	2 days
Jackson, Amy	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Jackson, Amy	Zanesville High School	Marzano	4/20/2012	½ PM
Jackson, Chad	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Jackson, Chad	Zanesville High School	Athletics	4/20/2012	1 day
Karling, Bryan	Administration	Prof Development	4/16/2012	½ PM
Kerns, Mary	Zanesville Middle School	Prof Development	4/17/2012	1 Day
Kessing, Rosemary	Zanesville High School	Marzano	4/20/2012	½ PM
Kinnen, Cindy	John McIntire Elementary	Marzano	4/2/2012	½ PM
Kleinknecht, Elizabeth	Zanesville High School	Prof Development	4/3/2012	½ AM
Knox, Shirley	John McIntire Elementary	Marzano	4/2/2012	½ PM
Krause, Heather	John McIntire Elementary	Marzano	4/4/2012	½ AM
Lacy-Farmer, Kimberly	John McIntire Elementary	Marzano	4/2/2012	½ AM
Lawyer, Clay	Zane Grey Elementary	Marzano	4/17/2012	½ AM
Lee, Lori	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Lee, Lori	Zanesville High School	Marzano	4/20/2012	½ PM

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	School Name	Absence Reason	Days	Date
Lee, Margie	Administration	Power School Training	4/4/2012	2 days
Lee, Margie	Administration	Power School Training	4/17/2012	2 days
Lewis, Vickye	Zane Grey Elementary	Prof Development	4/17/2012	1 day
Lightle, Teresa	John McIntire Elementary	Marzano	4/2/2012	½ PM
Lowe, Wendy	John McIntire Elementary	Marzano	4/4/2012	½ PM
Lucas, John	Zanesville High School	Marzano	4/16/2012	½ AM
Lucas, John	Zanesville High School	Athletics	4/20/2012	1 day
Luckhart, Deborah	Zane Grey Elementary	Reading Recovery Conf.	4/19/2012	½ AM
Lyon, Linda	National Road Elementary	Literacy Leadership	4/17/2012	1 day
Lyon, Linda	National Road Elementary	Reading Recovery Conf.	4/19/2012	½ PM
Lytton, Tricia	John McIntire Elementary	Marzano	4/4/2012	½ AM
Magelaner, Katherine	John McIntire Elementary	Prof Development	4/17/2012	1 day
Martin, Cheryl	Zanesville Middle School	Miscellaneous Conference	4/27/2012	1 day
Martin, Diana	Zane Grey Elementary	Miscellaneous Conference	4/25/2012	½ PM
Martin, Kimberly	John McIntire Elementary	Marzano	4/2/2012	½ AM
Maybury, Christopher	Zanesville High School	Marzano	4/20/2012	½ PM
McCall, Sarah	Zanesville Middle School	Marzano	4/17/2012	½ AM
McKee, Jim	Administration	Prof Development	4/20/2012	1 day
McLain, Amy	John McIntire Elementary	Marzano	4/2/2012	½ PM
McLoughlin, Tisha	John McIntire Elementary	Marzano	4/2/2012	½ PM
McPherson, Shelley	National Road Elementary	Literacy Leadership	4/17/2012	1 day
McPherson, Shelley	National Road Elementary	Reading Recovery Conf.	4/19/2012	½ PM
Meaige, Tamara	John McIntire Elementary	Marzano	4/2/2012	½ AM
Miller, Chris	Zanesville High School	Marzano	4/20/2012	½ AM
Mohler, Stacey	John McIntire Elementary	Marzano	4/4/2012	½ AM
Morrison, Steven	Zanesville Middle School	Marzano	4/4/2012	1 day
Mumaw, April	John McIntire Elementary	Miscellaneous Conference	4/25/2012	1 day
Mumford, Alisa	John McIntire Elementary	Marzano	4/2/2012	½ AM
Near, Heather	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Near, Heather	Zanesville High School	Marzano	4/16/2012	½ PM
Near, Heather	Zanesville High School	New Tech	4/18/2012	1 day
Nelson, Melissa	National Road Elementary	Literacy Leadership	4/17/2012	1 day
Nelson, Melissa	National Road Elementary	Reading Recovery Conf.	4/19/2012	½ AM
Neptune, Tara	Zane Grey Elementary	Literacy Leadership	4/17/2012	1 day

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	School Name	Absence Reason	Days	Date
Neptune, Tara	Zane Grey Elementary	Reading Recovery Conf.	4/19/2012	½ AM
Nichols, Michelle	National Road Elementary	Literacy Leadership	4/17/2012	1 day
Nichols, Michelle	National Road Elementary	Prof Development	4/19/2012	1 day
Norris, Holly	John McIntire Elementary	Marzano	4/2/2012	½ AM
Norris, Holly	John McIntire Elementary	Literacy Leadership	4/17/2012	1 day
Norris, Holly	John McIntire Elementary	Reading Recovery Conf.	4/19/2012	½ PM
Norris, Lisa	John McIntire Elementary	Marzano	4/4/2012	½ AM
O'Brien, Shannon	John McIntire Elementary	Marzano	4/4/2012	½ PM
Omen, Erin	John McIntire Elementary	Marzano	4/4/2012	½ AM
Penrose, Sabrina	Zanesville High School	Marzano	4/16/2012	½ PM
Pritchard, Deborah	National Road Elementary	Miscellaneous Conference	4/17/2012	1 day
Reed, Derek	Zane Grey Elementary	Marzano	4/17/2012	½ AM
Reynolds, Patricia	Zanesville High School	Marzano	4/20/2012	½ AM
Riggle, Jodi	Zane Grey Elementary	Literacy Leadership	4/17/2012	1 day
Riley, Todd	Zanesville High School	Marzano	4/20/2012	½ AM
Rollison, Sarah	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Rollison, Sarah	Zanesville High School	Marzano	4/16/2012	½ AM
Rudloff, Stephanie	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Rudloff, Stephanie	Zanesville High School	Marzano	4/16/2012	½ PM
Salsbury, Jennifer	Zane Grey Elementary	Marzano	4/2/2012	½ PM
Sampsel, Kendra	John McIntire Elementary	Marzano	4/2/2012	½ PM
Schmid, Kathleen	Zanesville Middle School	Miscellaneous Conference	4/16/2012	1 day
Seekatz, Linda	Administration	Marzano	4/17/2012	½ AM
Shrimplin, Daniel	John McIntire Elementary	Marzano	4/4/2012	½ PM
Shrimplin, Daniel	John McIntire Elementary	Marzano	4/17/2012	½ AM
Singree-Fulton, Sharon	National Road Elementary	Marzano	4/17/2012	½ AM
Smith, Doug	Zanesville High School	Marzano	4/16/2012	½ PM
Starner, Hilary	John McIntire Elementary	Marzano	4/16/2012	½ PM
Steil, Edith	John McIntire Elementary	Marzano	4/4/2012	½ PM
Stewart, Jennifer	Zanesville High School	Marzano	4/20/2012	½ PM
Stewart, William	Zanesville High School	Prof Development	4/18/2012	3 days
Sulens, Bonnie	John McIntire Elementary	Marzano	4/4/2012	½ PM
Sweeney, Jessica	Zanesville High School	Marzano	4/16/2012	½ AM
Taylor, Heather	Zanesville High School	Marzano	4/20/2012	½ AM

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Employee Name	School Name	Absence Reason	Days	Date
Thompson, Marcia	John McIntire Elementary	Marzano	4/4/2012	½ AM
Thompson, Marcia	John McIntire Elementary	Miscellaneous Conference	4/20/2012	½ PM
Tompkins, Laura	National Road Elementary	Marzano	4/4/2012	½ PM
Turner, Jo Ann	John McIntire Elementary	Marzano	4/2/2012	½ AM
Turner, Jo Ann	John McIntire Elementary	Literacy Leadership	4/17/2012	1 day
Turner, Jo Ann	John McIntire Elementary	Reading Recovery Conf.	4/19/2012	½ PM
Tysinger, Jeffrey	Zanesville High School	Marzano	4/16/2012	½ PM
Tysinger, Jeffrey	Zanesville High School	Athletics	4/20/2012	1 day
Tysinger, Laloni	Zanesville High School	Marzano	4/16/2012	½ PM
Tysinger, Laloni	Zanesville High School	Prof Development	4/27/2012	1 day
Vandegriff, Katrina	Zanesville High School	Marzano	4/16/2012	½ AM
Vandenbark, Gay	National Road Elementary	Marzano	4/4/2012	½ AM
Wahl, Darla	Zanesville High School	New Tech-Michigan	4/2/2012	2 days
Wahl, Darla	Zanesville High School	Marzano	4/16/2012	½ PM
Wahl, Jennifer	Zane Grey Elementary	Literacy Leadership	4/17/2012	1 day
Waite, Mindy	Zanesville High School	Marzano	4/20/2012	½ AM
Waite, Mindy	Zanesville High School	Field Trip	4/24/2012	½ PM
Waite, Mindy	Zanesville High School	Field Trip	4/25/2012	1 day
Walker, Marla	John McIntire Elementary	Marzano	4/2/2012	½ PM
Walker, Marla	John McIntire Elementary	Literacy Leadership	4/17/2012	1 day
Watterson, Susan	John McIntire Elementary	Marzano	4/2/2012	½ AM
Wheeler, Vicki	Administration	Prof Development	4/19/2012	½ AM
Williams, Nancy	Zanesville Middle School	Miscellaneous Conference	4/25/2012	1 day
Wilson, James	Zanesville Community HS	ZCHS PD Training	4/18/2012	1 day
Wilson, James	Zanesville Community HS	ZCHS PD Training	4/19/2012	1 day
Winland, Matthew	John McIntire Elementary	Marzano	4/4/2012	½ PM
Workman, Carlotta	Zanesville High School	Miscellaneous Conference	4/3/2012	½ AM
Wright, Elizabeth	Zanesville High School	Marzano	4/20/2012	½ AM
Young, Dawna	John McIntire Elementary	Marzano	4/2/2012	½ PM

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S REPORT & RECOMMENDATIONS – Mr. Martin
OTHER RECOMMENDATIONS**

16. Policy Items for Adoption

Approve the following policies for adoption:

1230V2	Responsibility of the Superintendent
1240	Evaluation of the Superintendent
1320V2	Duties of the Treasurer
1330	Evaluation of the Treasurer
1530	Evaluation of Administrators
1540	Suspension of Administrative Contracts
3120.06	Selecting Student Teachers/Administrative Interns
3131	Reduction in Staff
5460.01	Diploma Deferral
6460	Vendor Relations
7530.01V2	Staff Use of Wireless Communication Devices
7540.03	Student Network and Internet Acceptable Use Policy
7540.04	Staff Network and Internet Acceptable Use and Safety
8320.01	Personal Information Systems
8330	Student Records
8405	Environment Health and Safety Issues
8451	Pediculosis (Head Lice)
8451A	Bed Bugs
5517.01	Bullying and Other Forms of Aggressive Behavior
8462	Student Abuse and Neglect

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

I. REPORT/DISCUSSION ITEMS

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statue “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

K. EXECUTIVE SESSION (continued)

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students

- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart